

ANNOUNCEMENT

Passport Release by Mail

The Consulate wishes to inform the public that in view of the Consulate's transition to its soft opening and resumption of consular services given the easing of the conditions of the shelter-in-place order in San Francisco, while still implementing COVID-19 infection prevention and control measures to ensure the safety of the public, including social distancing, **no passports will be released in person** at this time. The Consulate, however, will begin releasing passports **by mail only**, to those whose passports are already available, beginning on 18 May 2020.

Applicants who opted to pick up their passports personally are therefore advised to have their passports delivered by mail instead.

To have your passport delivered to your address, please mail a self-addressed envelope to:

Philippine Consulate General in San Francisco
Attention: Passport Releasing Section
447 Sutter Street, 6th Floor
San Francisco, California 94108

Please ensure that you include the following in your mail:

- Letter signifying your intent to have your passport delivered to your address, with your full name and complete contact information (mailing address, telephone/mobile number, and email address);
- Signed Waiver Form;
- Original old passport for cancellation (this will be mailed together with your new passport);
- Claim Stub;
- Your self-addressed envelope should be a **US Postal Service (USPS) Regular Flat Rate Envelope (Priority Mail)** with a tracking number.

The Consulate will not mail your passport if the self-addressed envelope you provide does not have a tracking number, for security purposes.

Those whose passports are already available for delivery will be notified by the Consulate by email and/or text message.

Please be informed that due to the continued implementation of the Enhanced Community Quarantine (ECQ) in Manila, there are delays in the processing and delivery of passport services. Hence, not all those with scheduled passport release dates may be able to obtain their passport immediately.

You may also send the Consulate an email at passport.pcgf@gmail.com or call us at +1 (415) 269 2090 to inquire if your passport is already available.

Thank you for your understanding.