

## **List of Requirements for Accreditation of Notary Public**

1. Letter Request for Renewal of Accreditation addressed to the Consul General (letter should be in letterhead, not computer generated)
2. Accomplished form for specimen signature and sample print of notarial stamp (form attached)
3. Original and copy of Notarial Commission
4. Business card
5. Copy of passport
6. One 2x2 photograph
7. Schedule of fees and services
8. Accreditation fee of \$25.00 to be paid in cash, money order or bank draft payable to the Philippine Consulate General
9. Self-addressed return USPS envelope with USPS Priority postage stamp.