

GENERAL REQUIREMENTS FOR EXTENDING VALIDITY OF PASSPORT

A request for the extension of validity of passport may be made for an **emergency travel** (e.g. bereavement, medical or legal emergencies) or **urgent case** requiring possession of a valid passport, **provided that the current passport is still valid**. Following are the requirements:

1. Duly-accomplished **Application for Passport Extension Form** to be submitted personally by the applicant.
2. **One (1) passport size photograph** (1.77" x 1.37") – showing clear front view of face, plain white background, taken within the last six (6) months. Photo must show applicant in proper attire without eyeglasses. Blurred or low quality photos are not accepted
3. **Valid Philippine ePassport** – original and copy of passport data page/s. Passport validity must be less than six (6) months.
4. Documentary proof in support of the urgent necessity to travel, if applicable (**i.e. medical certificate – for medical emergencies; death certificate – death of immediate family member**).
5. **Copy of airline ticket/itinerary of travel**, if applicable, indicating the name of applicant, date of departure, and other flight details.
6. **Proof of Philippine Citizenship** – original and copy of Resident Alien Card/ Permanent Resident Card or copy of Visa (if tourist, leisure or business purpose), job contract, or working permit.
7. **Processing Fee of \$20.00** (non-refundable), payable in Money Order, Bank Draft, Certified Check, or Cashier's Check made payable to the "**Philippine Consulate General**". Personal checks and credit/debit cards are not accepted.

REMINDER: The Philippine Consulate General reserves the right to require the submission of additional documents and decide on the merit of each application based on evaluation of applicant's stated reason/s and documents.

Passport Section
Philippine Consulate General
447 Sutter St., 6th Floor
San Francisco CA 94108
Phone: (415) 433-6666 extension 317
Email: passport1@philippinessanfrancisco.org



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
PHILIPPINE CONSULATE GENERAL
SAN FRANCISCO

**ONE (1)
PHOTO**
1.77" x 1.37"

COLORED,
PLAIN WHITE
BACKGROUND,
TAKEN WITHIN LAST
SIX MONTHS

APPLICATION FOR PASSPORT EXTENSION
(PER CIR-168-OUCSCC-2016 dated 05 JAN 2016)

PLEASE PROVIDE REQUIRED INFORMATION COMPLETELY AND PRINT LEGIBLY.

SURNAME		FIRST NAME		MIDDLE NAME
DATE OF BIRTH (MONTH / DAY / YEAR) : PLACE OF			BIRTH:	
PRESENT US ADDRESS:				
PHONE/MOBILE NO.:			VISA/IMMIGRATION STATUS:	
APPLICANT'S PASSPORT INFORMATION				
PASSPORT NUMBER:		DATE ISSUED (MONTH / DAY / YEAR):		PLACE ISSUED:

REQUEST FOR EXTENSION OF VALIDITY OF PASSPORT:

I am requesting for the extension of my current passport in view of the urgency of my travel, due to (*cite reason/s for urgency*)

I have applied for the renewal of my e-passport on _____ which is scheduled to be released on _____. However, for the reason/s stated above I am unable to wait for its release.

I understand that I may encounter difficulties in the port of entry of the country/ies I will be visiting and that the extension of the validity of my passport is no guarantee of admission to that/those country/ies.

I will submit my passport with extended validity to the Philippine Consulate General for cancellation upon the release of the new passport that I have applied for.

I SOLEMNLY SWEAR that the statements made on this application form are true and that the attached supporting documents are authentic.

DATE

SIGNATURE OF APPLICANT

FOR USE OF THE PHILIPPINE CONSULATE GENERAL ONLY.	
APPROVED BY :	
Fee : \$20	Date Extended _____
O.R. : _____	: Valid Until : _____
S.N. : _____	_____