

Report of Marriage

Before you begin, check if the marriage you will report occurred in the following areas under the Consulate's jurisdiction listed below:

Alaska;

Colorado;

Idaho;

Utah;

Montana;

Northern California covering the counties of San Francisco, Monterey, Kings, Tulare, Inyo, San Benito, Fresno, Santa Cruz, Santa Clara, Stanislaus, Merced, Madera, and Mariposa, Mono, Alameda, San Joaquin, Calaveras, Tuolumne, Contra Costa, Marin, Siskiyou, El Dorado, Alpine, Amador, Butte, Colusa, Del Norte, Glenn, Humbolt, Lake, Lassen, Mendocino, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Mateo, Shasta, Sierra, Solano, Sonoma, Sutter, Tehama, Trinity, Tulare, Yolo and Yuba;

Northern Nevada covering the counties of Churchill, Douglas, Elko, Esmeralda, Eureka, Humbolt, Lander, Lyon, Mineral, Pershing, Storey, Washoe, and White Pine;

Oregon;

Washington; and

Wyoming.

If the marriage to be reported did not occur within these areas, please check our [Consulate Finder](#) to find the right Embassy or Consulate location for you. Note that sending your document to the right Embassy or Consulate will make the process much faster. Civil Registry does not require personal appearance, and may be sent via registered mail (see how below).

Reporting a Marriage Contracted Outside the Philippines (between Filipinos or a Filipino and a Foreign National)

Requirements Checklist

- ❑ **Cover letter** indicating your request to report a marriage, your mobile number, and email address.
- ❑ Five (5) original duly-accomplished [Report of Marriage \(ROM\) forms](#), signed by both husband and wife. The wife should use her maiden name in filling out the ROM form. Spouses should also use their age at the time of marriage, not their current age at the time of filing the ROM. If submitting by mail, the completed forms must be notarized.
- ❑ One (1) original or certified true copy and five (5) copies of the **Marriage Certificate** or Contract (original will be returned) showing the number of marriages contracted by the parties and issued by the Office of the Vital Records or any other appropriate office of the State where the marriage took place. If the number of contracted marriages do not show, one certified copy and two regular copies of the marriage license showing the number of marriage must be additionally submitted.

- ❑ Five (5) copies of a **government-issued identification cards or passports** of both husband and wife. For Filipino spouse, submit copies of Philippine passport, resident alien card and/or Philippine dual citizenship Identification Certificate and Oath of Allegiance.
- ❑ **If the wife is a natural born Filipino**, provide five (5) photocopies of Philippine birth certificate/Report of Birth of the wife.
- ❑ [Affidavit of Delayed Registration of Marriage](#), duly notarized, when reporting the marriage a year or more after its occurrence.
- ❑ **IF FILIPINO SPOUSE WAS PREVIOUSLY MARRIED AND DIVORCED, OR PREVIOUSLY MARRIED AND MARRIAGE WAS SUBSEQUENTLY ANNULLED**
 - If divorced/previous marriage is annulled by a foreign court, the foreign judgement must be recognized by a Philippine Court. Present one (1) original and five (5) copies of the **Annotated Marriage Certificate** issued by the NSO.
 - If previous marriage is annulled in the Philippines, present one (1) original and five (5) copies of the final order issued by the Philippine RTC and one (1) original and five (5) copies of the **Annotated Marriage Certificate** issued by the NSO.
- ❑ **IF THE FILIPINO SPOUSE IS A WIDOW/WIDOWER**
 - One (1) original or certified true copy and five (5) photocopies of the Marriage Certificate with, and the Death Certificate of the deceased spouse (original will be returned).
- ❑ **IF THE FOREIGN SPOUSE IS DIVORCED**
 - One (1) original or certified true copy and five (5) photocopies of the divorce decree of the foreign spouse.
- ❑ **Processing fee of \$25.00**, non-refundable and payable in cash, money order, bank draft, certified check or cashier's check, payable to "Philippine Consulate General." Personal checks and credit cards are not accepted.
- ❑ Self-addressed USPS Priority/Express mail envelope, with appropriate stamps and tracking numbers, or pre-paid mail envelope from private courier if Report of Marriage is to be mailed back.

The Consular Officer reserves the right to require additional proof or documents from an applicant to determine his/her citizenship, identity or eligibility for registration of marriage under Philippine laws.

When will I get my Marriage Certificate?

It will take around six (6) months from the date of filing a Report of Marriage before the National Statistics Office (NSO) / Philippine Statistics Authority (PSA) can generate an official marriage certificate on security paper with a barcode. Six months after filing your Report, you may request online for a hard copy of the official marriage certificate at <https://www.ecensus.com.ph/>. The certificate can be delivered to your US address.

How long will it take to process the Report?

If you come in person to the Consulate, please allocate 3-4 hours depending on (1) whether your documents are complete, and (2) the number of clients. If sending the Report via postal mail, please allocate up to three days processing time plus mailing time for complete applications. **Incomplete applications will be returned to the sender.**

CIVIL REGISTRY BY MAIL

- You may send your documents with a self-addressed envelope, with appropriate stamps for express or priority mail with tracking numbers via US Postal Service, using a pre-paid mailing envelope. The Consulate recommends **USPS Priority Express envelopes (document/large size)**. Please do not send white letter envelopes, as your return documents will not fit.
- Enclose the \$25 processing fee, in money order or cashier's check. **Please do not send cash.**

Note: The Philippine Consulate General assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted, and may track their envelopes at the USPS website: <https://tools.usps.com>

Please take note that the civil registry officer may require additional documents upon assessment of the application depending on the circumstances of the applicant's birth, marriage or death. Factors such as citizenship, previous civil status and other details may affect the status of your application. Please submit your contact details along with your application documents (mobile phone and email address) so that the Consulate can reach you immediately. Please email civilreg@philippinesanfrancisco.org for queries regarding your application.